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Director of Communications

12 May 1955

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Establishment of a Supplemental Programs Division  
in the Office of Communications

REF : Office of Communications Order #8-54, Dated 21 May 1954

1. Under the reference the undersigned was directed to complete planning and action leading to the establishment of a Supplemental Programs Division in the Office of Communications.

2. A management study is attached which provides all information essential to the formal establishment of this new Division. This study has been assembled in accordance with instructions obtained from the Management Staff. In addition the study has been coordinated informally with the Chief, Supplemental Programs Division, OC; the Administrative Officer, OC; the Wage and Classification Division; the Plans Officer, OC; and the Comptroller.

3. Attention is invited to the authorities for establishment of the various functions of the new Division. All new functions represented in this study have received approval by the Director of Central Intelligence. On the basis of these authorities your action approving this management study requires no further coordination as an action paper leading directly to formal establishment of the new Division.

4. Accordingly, it is recommended that you approve this organization study.

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NO CHANGE in Class. ☐

☐ DECLASSIFIED

Class. CHANGED TO: TS S C

DDA Memo, 4 Apr 77

Auth: DDA REG. 77/1763

Date: 20/3/78 By: Q2

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